

Pre-meeting Reports **5 June 2018**

Firstly, the Chairman congratulated Cllr Geater on her recent election as a District Councillor.

34. National Infrastructure Planning

Mrs Lisa Chandler, a Local Planning Authority Officer at Suffolk Coastal and Waveney District Councils, together with John Pitchford, Head of Planning at Suffolk County Council, engaged with the meeting to talk through how the current crop of major infrastructure projects looming around the parish, were being dealt with. Members were very concerned that there did not seem to be any thought being given to the cumulative effects of the windfarm projects and Sizewell C all coming together. Mrs Chandler assured the meeting that the Planning Authority was making as strong a representation as possible to the higher echelons to ensure that this is done. Unfortunately, the nature of the planning system does not support this approach. During questions Mrs Chandler confirmed discussions are ongoing with Scottish Power Renewables to justify their decision for zone 7 and also with other key people, including National Grid. It is hoped a meeting can be arranged with the Government Minister to consider projects nationally and Cllr Betson suggested the Town Council writes to Suffolk Coastal to support this action. Mrs Chandler will liaise with the Clerk on this matter.

During the above item, the time reached 7.30pm, it was proposed by Cllr Ginger and seconded by Cllr Harle and agreed that Standing Orders be suspended to allow the public session to complete.

35. County Councillor

County Cllr Rainger reported that Matthew Hicks had recently been elected the new Leader of SCC. The Cabinet had been reshuffled and County Cllr Rainger is now on the Health and Scrutiny Committee as well as his other duties. County Cllr Rainger reported that the cost of the second repair works to the High Street were at no cost to SCC, this was funded by the contractor. The third repair works, which included tarmacking the speed bumps, totalled £8,304 and was paid for by SCC. County Cllr Rainger confirmed there are no plans to tar and chip Cross Street and the yellow lining restrictions are currently being checked, a report has been circulated. No additional restrictions can be put in place as that would require consultation and design work which would slow the process down. Cllr Howard asked if sexual health funding was being cut and County Cllr Rainger will investigate further. Cllr Ginger mentioned again the potholes on Kemps Hill and said Highways are not going to resurface this road. County Cllr Rainger will check this and report back. Cllr Casagrande queried why a skip has been left on Valley Road for quite some time, full of rubbish and causing an obstruction. County Cllr Rainger will investigate.

36. District Councillor

Cllr Geater was pleased to be elected on the Leiston Ward and will be sitting on JLAG and the Scrutiny Committees. She said she is looking forward to this new role. A general report from Cllr Cooper was tabled together with two

other reports on brown bins and the Wylfa Power Station. Cllr Casagrande queried what action is being taken on the recent dog attack on Victory Road. Cllr Cooper confirmed this is being dealt with and requested the contact details of the dog owner from Cllr Casagrande.

37. Public Forum

No questions were raised.

**At a meeting of the LEISTON-cum-SIZEWELL TOWN COUNCIL
held in the COMMUNITY CENTRE, King Georges Avenue, Leiston, on
TUESDAY 5 JUNE 2018 at 7.58pm**

PRESENT

**Councillor Mrs L M Hill (in the Chair)
Councillor D Bailey
Councillor Mrs S Betson
Councillor D Boast
Councillor Miss F Casagrande
Councillor T Cooper
Councillor Mrs S M Geater
Councillor C Ginger
Councillor P Harle
Councillor T Hodgson
Councillor W H Howard
Councillor J N Last**

38. Minutes

It was proposed by Cllr Cooper, seconded by Cllr Hodgson and agreed that the minutes for the meeting of 15 May 2018 be signed as a true record.

39. Apologies

Apologies were accepted from Cllr Morsley, Cllr Levermore and Cllr Nichols.

40. Chairman's Communications

Cllr Mrs Hill read out the following report:

I attended a consultation meeting at Alde Valley Academy on 16 May regarding whether Bright Tribe Trust schools should join the Adventure Learning Academy Trust to form one Multi Academy Trust which will be known as the Adventure Learning Academy Trust (ALAT). Both of these Trusts have the same members and Trustees. Mr Mike Wilson the Regional Executive Principal for the Eastern Region led the evening. Mr Dan Mayhew, previously the Interim Principal at Alde Valley, who is now to continue in this role on a permanent basis also attended. On 20 May I represented Leiston Town Council at the Mayor Making ceremony in Aldeburgh. Cllr John Digby the new mayor mentioned to me how fortunate Leiston was to have the Band of Royal British Legion who headed the procession from the Moot Hall to the Church

and back again after the service. Mr Trevor Peskett acted as standard bearer at the ceremony. At my request, the Town Clerk has sent a letter on behalf of the Town Council, to the constituency office of our MP Therese Coffey asking them to convey our best wishes for her recovery from a recent period of illness. I am grateful to The Events Group for organising the flags being put up in the town in time for the Royal Wedding. They will be up for Leiston's Big Weekend, Suffolk Day on the 21 June and perhaps for as long as England are in the Football World Cup. I had hoped the hanging baskets would be put up this week, but I am advised this will now take place next week. I wish the organisers of Leiston's Big Weekend a very successful event and trust that once again the community will come out in great numbers to support them after their many months of planning.

41. Declarations of Interest

Cllr Cooper for item 11 and 13, Cllr Howard for item 12a cheque and correspondence letter 2, Cllr Harle for correspondence letter 3, Cllr Betson for item 12a cheque, Cllr Last for item 12a cheque, Cllr Hill for item 12a cheque, correspondence letter 1 and Film Theatre, Cllr Bailey for item 12a cheque and correspondence letter 2, Cllr Boast for item 12a cheque and Cllr Ginger for item 12a cheque and 12e.

42. Leiston Together Update

Mrs Gibson informed councillors that the second monthly business networking meeting had taken place, and these were going well with 8 businesses attending. Mrs Gibson reported, following interviews for the Business Development Co-ordinator last week, an appointment had been made. She reported the welcome pack for the town is moving forward. A meeting will be arranged shortly to discuss the design and town guide map. Mrs Gibson introduced Mrs Zoe Botten, Anti-Social Behaviour and Community Officer at Suffolk Coastal to update the Council on the Leiston Pop-Up Event. Mrs Botten tabled a summary document and gave councillors a review of the good work that had been done during the recent 4 weeks of Pop-Up events held in the United Church. Mrs Botten will send the full report to the Clerk to circulate to councillors.

43. CLT Steering Group - Update

Cllr Hill reported the Working Group met on 1 June and welcomed Jim Florance as a potential trustee. Another potential trustee had agreed to attend a future meeting. A draft Vision and Mission Statement had been agreed and this will be circulated to all who had expressed an interest in receiving updates at the recent information event and any other interested parties, for comment and with a request for volunteers to deliver the aims. The Leiston CLT will have a table at the Leiston Big Weekend and on Suffolk Day at the Long Shop. Following an invitation from Leiston Together it was agreed to nominate Sammy Betson as the Leiston CLT representative on the Leiston Together Board. Today the Working Party went on a visit to Kessingland to visit Marram Green which is an Orwell Housing in partnership with Flagship Homes development comprising 32 two bedroom apartments. The development also houses the public library and a café, an office and meeting room for Kessingland Parish Council and other rooms are available for public use.

44. RAF Centenary

Cllr Betson reminded councillors that the RAF is 100 years old this year and a baton relay event is taking place, visiting sites of significant RAF interest all over the country, including the former RAF Orfordness. The Leiston Air Cadets are taking part in this event and on 25 June will be collecting the RAF baton from Orfordness and bringing it across to Orford by boat and handing over to cyclists from RAF Honnington for it to continue its journey.

45. Women and Democracy

Cllr Betson confirmed grants are available and the next round of bids opens in early July. She reported that she would be talking to the Long Shop Museum and the Leiston Guides to see if there was something they might work on for this.

46. Chairman for July Meeting

Councillors noted that both the Chairman and Vice Chairman were not available for the July meeting and agreed that Cllr Cooper be nominated to Chair the meeting in their absence.

47. Highways Committee Meeting of 22 May

Councillors noted the report.

48. Middle School Steering Group Meeting of 23 May

Councillors noted the minutes from the recent meeting of the Middle School Steering Group. The school still wasn't in a state for handover but work was progressing. The lease was now signed but was with our solicitors waiting for a date to be agreed for activation. In the meantime, members were asked their opinions on the recommendations made by the Steering Group with regard to some possible future uses which needed decisions for organisations to make plans. Councillors noted the request from the Long Shop Museum for space during their restoration project and agreed that this should be offered. Although hire fees had not yet been decided it was proposed by Cllr Howard, seconded by Cllr Ginger and agreed that, for this project, a fee of £300.00 a month would be appropriate for a long term let and that £150.00 of this could be donated back as partnership funding to be used in their Heritage Lottery bid. Councillors wanted to support the Men's Shed proposal to have sole use of one of the classrooms, but it was felt that this was not the right environment for their project and there were concerns that the Men's Shed would not be able to sustain the hire fee, once set. After some discussion it was proposed by Cllr Bailey, seconded by Cllr Howard and agreed to postpone this decision for further discussion. Leiston Youth Football Club have requested use of the playing field for their youth teams, which would work extremely well given the proximity of the football club. It was proposed by Cllr Boast, seconded by Cllr Last and agreed to speak to the football club and move this forward.

The meeting took a break from 8.47pm to 8.57pm

49. Finance and Personnel

a) Accounts for Payment

It was proposed by Cllr Cooper, seconded by Cllr Bailey and agreed that accounts presented in the sum of £20,756.73 along with £13,162.26 paid since the last meeting, be approved for payment.

b) End of Year Internal Auditors report for 2017/2018

Councillors noted the report from Mrs Heelis regarding her inspection of the full annual accounts and that she had signed her section of the Annual Statement. It was proposed by Cllr Howard, seconded by Cllr Last and agreed that the Internal Auditors report be accepted. Cllr Cooper thanked the Clerk and Deputy Clerk for their work on the accounts.

c) Annual Governance Statement for 2017/2018

It was proposed by Cllr Cooper, seconded by Cllr Betson and agreed that all statements on the Annual Governance Statement could be answered in the affirmative and that the Chairman be authorised to sign the document on their behalf.

d) Annual Accounts for 2017/2018

It was proposed by Cllr Cooper, seconded by Cllr Boast and agreed that the accounts for 2017/2018 be approved and that the Chairman be authorised to sign the Annual Accounting Statement.

e) Admission Prices Review for the Film Theatre

It was proposed by Cllr Cooper, seconded by Cllr Geater and agreed to accept the recommendation report from the Film Theatre Manager. Cllr Ginger congratulated Mr Burns and his staff for all their hard work over the past year and it was agreed a letter of thanks be sent.

50. Planning Matters

a) The Clerk referred to the recent member briefing on the wind farm proposals from SPR and aimed to draft a response letter for discussion at the July Council meeting.

b) DC/18/1900/FUL – Change of use of restaurant to flat, separation of first floor accommodation as flat – 42 Sizewell Road, Leiston
Cllrs Howard and Ginger were against this application.

RECOMMEND APPROVAL

51. County Matters

No questions were raised.

52. District Matters

Cllr Cooper reported that a very small amount of asbestos had been found on the old caravan park site, which was deemed low or very low risk and no further action would be taken. He confirmed that two interested parties would like to buy the site, one to keep it as a caravan park and the other to have log cabins on the site. Cllr Cooper would like to challenge this to keep it for social

housing but it is in the Neighbourhood Plan to have the site remain as a caravan park. After further discussion it was proposed by Cllr Cooper, seconded by Cllr Howard and unanimously agreed to look at reviewing the Neighbourhood Plan to change this site to residential for social housing and the Clerk will contact Suffolk Coastal for advice.

53. Correspondence

Request for Grant Aid from Leiston Film Theatre Support Club

Councillors noted the letter from the Film Theatre Support Club requesting a donation toward their grand draw. Historically the town council have submitted an attractive cash prize as the proceeds from the draw inevitably get reinvested in the film theatre. It was proposed by Cllr Bailey, seconded by Cllr Betson and agreed to donate £175.00.

During the above item Cllr Hill left the room and Cllr Last took the chair.

Festival of Remembrance 2018

Councillors noted the letter from the Band of the Royal British Legion requesting use of the film theatre and subsequent financial support for their Festival of Remembrance. It was proposed by Cllr Cooper, seconded by Cllr Boast and agreed that the Council supports this request.

Request for Grant Aid from St Margaret's Church

Cllr Harle left the room for this item. Councillors noted the letter from St Margaret's Church requesting funding towards the cost of repairing a large window in the church shop which had been vandalised. This was difficult as councillors did not want to set a precedent for other shop-keepers to request funding if their windows were vandalised so on a proposition from Cllr Casagrande, seconded by Cllr Hodgson it was agreed to regretfully decline funding.

During the above item Cllr Harle left the room.

54. Questions to the Chairman

The Clerk mentioned the visit to the Ambulance Hub in Norwich on 28 June. It was agreed to meet at lunchtime and Cllr Cooper would arrange minibus transport. Cllr Hodgson asked if the seating arrangements for Council could be reviewed. The Clerk will look at this at the July meeting.

The meeting finished at 9.30pm.

Chair -----

Dated -----