

# Leiston-cum-Sizewell Town Council

John Rayner, Town Clerk,

24 June 2019

Dear Sir/Madam

**You are hereby summonsed to attend** a Meeting of the **LEISTON-cum-SIZEWELL TOWN COUNCIL** to be held in the **LEISTON COMMUNITY CENTRE, King Georges Avenue, Leiston**, on **TUESDAY 2 JULY 2019 at 7.30pm**

Town Clerk

**NOTE:**

**At 7.15pm** – There will be a 15 minute period set aside for reports from our County and District Councillors (if in attendance) followed by a public session for members of the public to address or make representations to the Council on any Agenda item.

Please be seated by 7.15pm

## **A G E N D A**

1. Minutes of the Meeting held on 4 June 2019
2. Apologies
3. Chairman's Communications
4. Declarations of Interest
5. Leiston Together Update – Mrs Gibson joins the meeting for this item
6. Leiston Community Land Trust Update
7. Waterloo Centre Steering Group meeting 6 June – discuss recommendations
8. Open Spaces Meeting 11 June – note minutes
9. Standing Orders and Policies – discuss amendments
10. VE and VJ Day – 75<sup>th</sup> Anniversary in 2020 – initial thoughts – Cllr Mrs Hill
11. Air Quality – Cllr Cooper
12. Finance and Personnel
  - a) Accounts for payment
  - b) Consider risk assessment for 2019/21
  - c) Budget review and finance update
  - d) Consider appointment of Internal Auditor
  - e) Request for another cheque signatory
  - f) Review of Film Theatre admissions charges
13. Planning Matters (Plans are available for viewing in Council Offices or online at Suffolk Coastal District Council)
  - a) DC/19/2333/ARM – Approval of Reserve Matters of DC/16/5035/OUT – Use of land for erections of two dwellings – approval of access, appearance, landscaping, layout and scale at Part side garden, 2 Abbey Road, Leiston
  - b) DC/19/2346/COU – Retrospective Application – change of use of farmland to extend existing campsite installation of additional electric hook-ups. Additional kitchen area and 3 showers and 3 toilets in existing building. Increase the total number of caravans, campervans, motorhomes or tents on site at anyone time to 45. Applefields Caravan and Camping Site, The Orchard, Abbey Road, Leiston
  - c) Other applications received in time
14. County Matters

15. District Matters
16. Correspondence including a request for funding from CYDS, Leiston Film Theatre Support Club, Southwold and Aldeburgh Theatre Company and the Long Shop Museum
17. Questions to Chairman
18. Personnel item (in camera)