



01 October 2024

Dear Sir/Madam

You are hereby summonsed to attend a Meeting of the **LEISTON-cum-SIZEWELL TOWN COUNCIL** to be held in the **LEISTON COMMUNITY CENTRE, King Georges Avenue, Leiston, on Tuesday 08 October 2024 at 7.30pm**

Helen Greengrass

Town Clerk

At 6.45pm –There will be reports from our County and District Councillors (if in attendance), and a public session for members of the public to address or make representations to the Council.

Please be seated by 6.45pm.

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of the Meeting held 10 September 2024 – Mayor
4. Mayor's Communications
5. Assets Steering Group
 - a) Live Well Hub Update – Town Clerk
 - b) Live Well Centre – DWP Jobs Fair 22 October 2024 – Deputy Town Clerk
6. Open Spaces
 - a) Suffolk & Essex Coast & Heaths National Landscape Welcome Signs – Deputy Town Clerk
7. Finance
 - a) Finance Working Group – Notes of meeting held 3 October 2024 – RFO/Town Clerk
 - b) Accounts paid July 2024 and September 2024 and Month 6 Income and Expenditure Report (accounts sheet will be emailed) - RFO/Town Clerk
 - c) External Audit Report – RFO/Town Clerk
 - d) Grant Applications – Cllr Levermore
8. Infrastructure Working Groups
 - a) Highways Committee – Notes of Meeting held 17 September 2024 – Cllr Hill, Cllr Last
 - b) Energy and Infrastructure Working Group – Notes of Meeting held 17 September – Cllr Corbett
 - c) Sizewell C - Cllr Corbett
 - d) Neighbourhood Plan Review Steering Group - Notes of Meeting held 24 September – Cllr Last
9. Outside Bodies
 - a) Aldeburgh, Leiston, Saxmundham Community Partnership – Report on Meeting held 2 October – Town Clerk
 - b) The Friends of Leiston Film Theatre – Cllr Morsley
 - c) Net Zero Leiston – Cllr Levermore

- Notes of Meeting held 18 September 2024
 - Net Zero Leiston Terms of Reference
 - EV charging and E Bikes Update
- d) Leiston Community Land Trust – Cllr Boast
 - e) Leiston Place Board – Notes of Meeting held 16 September - Town Clerk
 - f) Anti-Social Behaviour Meeting – Report on Meeting held 01 October 2024 - Mayor
 - g) Leiston Events Group – Christmas Event – Town Clerk
 - h) Leiston Surgery PPG - Cllr Hawkins
 - i) Fairtrade – Cllr Dix
 - j) Leiston Library – Cllr Dix

10. Civic Matters/Events

- a) Remembrance 2024 – Town Clerk

11. Policies and Procedures

- a) Abusive, Persistent, Vexatious Policy – Town Clerk
- b) Events on Council Land Policy – Town Clerk
- c) H&S RAs Policies Folder updated with Fire Risk Assessment, Film Theatre Fire Evacuation Policy – Deputy Town Clerk

12. Planning Matters (Plans are available for viewing online at East Suffolk Council) (CTRL+ left click on links below if left click alone does not work)

- a) Planning Committee – Notes of Meeting held 24 September – Cllr Cooper
- b) Planning Applications – Cllr Cooper

Council to consider the following applications

DC/24/3483/DRR28 **Bespoke Mitigation Plan for Early Site Access works for Main Development Site and Associated Development Sites, secured by the Noise Monitoring and Management Plan under Requirement 2 (Code of Construction Practice) of the Sizewell C Development Consent Order**
Sizewell C And Associated Development Sites

DC/24/3466/DRC **[Discharge of Condition No's 3 \(part discharge 3i, 3vi, 3vii\), 4 & 5 of DC/23/0838/LBC - Listed Building Consent - Alterations to White Horse Hotel, conversion of barn to bedrooms, extensions to kitchen and first floor to improve accommodation, alterations to Landor House to form annex bedrooms, external alterations to improve parking provision on site - External materials, infill of rear second floor window details, windows and doors and plans showing full conversion works](#)**
White Horse Hotel Station Road Leiston Suffolk IP16 4HD

DC/24/3467/DRC **[Discharge of Condition No's 3 \(part discharge 3i, 3ii, 3iii, 3viii\) & 4 of DC/23/0838/LBC - Listed Building Consent - Alterations to White Horse Hotel, conversion of barn to bedrooms, extensions to kitchen and first floor to improve accommodation, alterations to Landor House to form annex bedrooms, external alterations to improve parking provision on site - External materials, replacement escape access, dimensions of new opening between restaurant and existing kitchen, ventilation to ground floor w.c. and infill of rear second floor window details](#)**



Leiston-cum-Sizewell Town Council

Helen Greengrass, Town Clerk

White Horse Hotel Station Road Leiston Suffolk IP16 4HD

DC/24/3424/CON |

[Consultation - Review and potential discharge relating to Condition 17\(1\) of the Deemed Marine Licence \(DML\) DCO/2013/00021. As per Condition 17\(1\), No licensed activity must commence until a FLCP has been submitted to and approved by the MMO in writing.](#)

Proposed Sizewell C Sizewell Power Station Road Sizewell Leiston Suffolk

DC/24/3508/DRC

[Discharge of condition No 12 of DC/20/4646/FUL - Hybrid application seeking outline planning permission, with all matters reserved, for up to 9,500 square metres Gross External Area \(GEA\) to provide administration, storage, welfare and canteen facilities and a visitor centre of up to 1,000 square metres GEA. Detailed planning permission is sought for demolition of some existing structures and redevelopment to include a training centre and interim visitor centre, an outage store, lay down area, car and cycle parking, landscaping, associated infrastructure \(including utilities, plant and highway works\), tree felling and other relevant works.](#)

Sizewell B Sizewell Power Station Complex And Adjoining Land Sizewell Power Station Road Sizewell Leiston Suffolk IP16 4UR

DC/24/3505/DRC

[Discharge of condition No 2 of DC/20/4646/FUL - Hybrid application seeking outline planning permission, with all matters reserved, for up to 9,500 square metres Gross External Area \(GEA\) to provide administration, storage, welfare and canteen facilities and a visitor centre of up to 1,000 square metres GEA. Detailed planning permission is sought for demolition of some existing structures and redevelopment to include a training centre and interim visitor centre, an outage store, lay down area, car and cycle parking, landscaping, associated infrastructure \(including utilities, plant and highway works\), tree felling and other relevant works.](#)

Sizewell B Sizewell Power Station Complex And Adjoining Land Sizewell Power Station Road Sizewell Leiston Suffolk IP16 4UR

13. County Matters
14. District Matters
15. Correspondence
16. Questions to Mayor

In Camera

Personnel Matters

Upcoming Diary Dates

Wednesday 9 October
6.30 for 7.00pm, High Lodge

Sizewell C Community Forum

Tuesday 15 October,

Sizewell C Main Site Development Forum,

6.30 for 7.00pm, LTAA

Wednesday 16 October
3pm, Sizewell Beach

Sizewell Beach Site Meeting,

Tuesday 22 October
3pm, Waterloo Centre

Open Spaces Committee Meeting

Tuesday 22 October
4.45pm, TEAMS

Neighbourhood Planning Review Group

Tuesday 29 October
6.30pm, Community Centre

Planning Committee

Wednesday 6 November
6,30pm, Darsham Village Hall

Sizewell C Northern Area Transport Forum

Wednesday 6 November

Festival of Remembrance, Leiston Film Theatre

Thursday 7 November 2024,
3pm, Waterloo Centre

Finance Working Group (Budget and Precept Planning)

Sunday 10 November 2024
10.30am start, Cadet Centre

Remembrance Parade,

Monday 11 November
11.00am, Victory Recreation
Ground

Remembrance Maroon

Tuesday 19 November
3pm

Energy & Infrastructure Working group

Tuesday 26 November
4.45pm, TEAMS

Neighbourhood Plan

Thursday 5 December
3pm, Community Centre

Assets Steering Group