04 March 2026

Dear Sir/Madam

**You are hereby summonsed to attend** a Meeting of the **LEISTON-cum-SIZEWELL TOWN COUNCIL** to be held in the **LEISTON COMMUNITY CENTRE, King Georges Avenue, Leiston,** on **Tuesday 10 March 2026 at 7.30pm**

~~Helen Greengrass~~

Town Clerk

**At 6.45pm –There will be a short presentation from Sizewell C (SZC) on the Parking Strategy Implementation followed by reports from our County and District Councillors (if in attendance), and a public session for members of the public to address or make representations to the Council. Please be seated by 6.45pm.**

A Police Report in relation to Crimes and Priorities for Leiston can be viewed at: https://www.suffolk.police.uk/area/your-area/suffolk/halesworth/leiston-saxmundham-and-aldeburgh/about-us/top-reported-crimes-in-this-area

## A G E N D A

1. Apologies
2. Co-option to Vacancy of Councillor – Town Clerk
3. Declarations of Interest
4. Minutes of Meeting held 10 February 2026 - Mayor
5. Mayor's Communications – Mayor

6. Assets
   a) Assets Meeting 3 March 2026 – Cllr Cooper
   b) Live Well Hub Update – Town Clerk
   c) Suffolk New College at the Waterloo Centre Proposals – Meeting held 3rd March 2026 - Cllr Cooper

7. Open Spaces
   a) ESSL Contract Meeting held 11 February 2026 – RFO
   b) King Georges Avenue, Flood Attenuation and Nature Space Project – Meeting held 25 February 2026 – Cllr Cooper

8. Finance
   a) Accounts paid February 2026 and Month 11 Income and Expenditure Report (accounts sheet will be emailed) – RFO
   b) Notes of Finance Working Group Meeting held 02 March 2026 – RFO
   c) Financial Policies – RFO
      Financial Regulations, Financial Risk Assessment and Investment Policy

9. Infrastructure Working Groups
   a) Sizewell C (SZC) – Deputy Mayor
      Sizewell C Works Tracker - Track SZC Projects & Get Alerts for New Activities
   b) Energy and Infrastructure – Date of Meeting tbc – Deputy Mayor

10. Highways – Date of Next Meeting 17th March – Mayor

11. Outside Bodies
    a) Leiston Community Land Trust – Cllr Crisp
    b) Aldeburgh, Leiston and Saxmundham Community Partnership – Town Clerk https://www.eastsuffolk.gov.uk/community-initiatives/community-partnerships
    c) Leiston Place Board – Date of Next Meeting 16 March 2026 - Mayor
    d) Leiston Market Square – Update of Meeting held 9 March 2026 - Mayor
    e) Net Zero Leiston – Notes of Meeting held 11 February 2026 – Cllr Levermore
    f) Leiston Library – Cllr Dix
    g) Leiston Events Group – Cllr Atherton

12. Civic Matters/Events
    a) Council Regalia – Deputy Mayor
    b) Cinema in the Park 2026, 1st August 2026 – Mayor
    c) Leiston Royal British Legion – Festival of Remembrance, Film Theatre 4 November 2026 - Mayor
    d) Phil Harle Annual Litter Pick, 9 May 2026 – Cllr Last
    e) Town Councils Conference 2026 – Deputy Mayor and Cllr Atherton
    f) Annual General Meeting and Towns Meeting 2025-2026 – 26th May 2026, Mayor
    g) Christmas Lights – Deputy Mayor
    h) Neighbourhood Wach – Cllr Atheron and Cllr Swift

13. Policies and Procedures
    a) Councillor Code of Conduct – Town Clerk

14. Planning Matters (Plans are available for viewing online at East Suffolk Council)
    a) Planning Committee Notes of Meeting held 24 February 2026 – Cllr Swift
    b) Planning Applications

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|---|---|---|
| **DC/26/0307/FUL** | Unit 16 Masterlord Industrial Estate Station Road Leiston Suffolk IP16 4JD | Construction of mezzanine floor to form office space. |
| **DC/26/0653/FUl** | 17 Buller Road Leiston Suffolk IP16 4HA | Reconstruction of dilapidated rear extensions - internal renovation |
| **DC/25/4359/FUL** | Beach View Holiday Park Sizewell Common Leiston Suffolk IP16 4TU | Dual use of land for agricultural use and for the installation of 5 mounted solar panel arrays providing 300 solar panels and kiosk and associated development to generate electricity of Beach View Holiday Park. |
| **DC/26/0519/RG3** | Leiston Cemetery Westbrook Drive Leiston Suffolk IP16 4JE | Extension to existing cemetery in Leiston - Change of use from open space into a 3.5m driveway to connect up existing internal and external level access points. Site to be used for burials and ash internments. |
| **DC/26/0082/FUL** | 3 South Close Leiston Suffolk IP16 4BD | Conversion and extension of existing two-storey semi-detached dwelling to 7 Bed HMO |

15. County Matters
16. District Matters
17. Correspondence – Mayor

a) Resident Letter, Abbey Road
b) Letter from MP Jenny Riddell-Carpenter – Support for Amendment 4 to Clause 47 of the Planning and Infrastructure Bill
c) Rose and Sweet William Club
d) Royal British Legion Band Leiston

18. Questions to Mayor

**In Camera - Confidential Items**
It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act

Personnel
Assets

**Upcoming Diary Dates – Public are Welcome to Attend**

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|---|---|
| 17 March 2026 | Highways Committee, Waterloo Centre, 3.00pm |
| 19 March 2026 | SZC Community Forum, Sizewell Social, 18.00 |
| 24 March 2026 | Planning Committee, Leiston Community Centre, 6.30pm |
| 26 May 2026 | Annual General Meeting and Towns Meeting, Leiston Community Centre, 6.45pm |